

Enikepadu, Vijayawada 521108 Approved by AICTE, Affiliated to JNTUK, Kakinada (ISO 9001:2008 Certified Institution)

Date: 20.06.2015

CIRCULAR

It is here by informed to all the staff and students of SRK Institute of Technology that the college has reconstituted **College Academic Committee** (CAC) under the leadership of Dr. S. Sri Gowri, professor ECE Dept.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. K. Bala Showry	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. K. Madhav	Placement Officer	Member
12	Mr. M.Satya Kanth	Librarian	Member
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
14	Mr. G. Rama Rao Naidu	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry



Enikepadu, Vijayawada 521108

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The CAC responsibilities are:

- Preparing the academic calendar inclusive of schedules for seminars/workshops/conferences, certification programs, campus trainings and extracurricular activities.
- 2. Ensuring academic success and holistic development of the students.
- Sustaining and promoting the quality of teaching by encouraging the staff to attend the Faculty Development Programs.
- 4. Promoting research and extension activities in the institute.

PRINCIPAL /

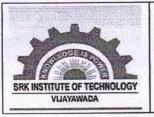
Copy to:

Hon'ble Chairman CAC Co-ordinator All HoDs Individual Committee Members



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S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	1/c 7. Later
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-Sri Gown
3	Sri. B. S. Sri Krishna	Secretary	Management	13mm
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Dual
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member	N. hi'di
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. [\$ 1
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member	R As
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	1
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member -	Janua
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	and the
11	Mr. K. Madhav	Placement Officer	Member	16. madhar
12	Mr. M.Satya Kanth	Librarian	Member	m. Salyack
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Si Sidhu
14	Mr. G. Rama Rao Naidu	Administrative Officer	Member	Blomh
15	Mr.K. Ashok	Accounts	Member	the
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	Sikrishop



Enikepadu, Vijayawada 521108

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Date: 25.06.2015

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2015-16 is scheduled on 06.07.2015 at 02.00 P.M. at Principal's chamber to discuss the following issues:

AGENDA:

- a. To record the acceptance of nominated members of CAC.
- b. To discuss the electives.
- c. To decide mentor allotment for supporting and guiding the students.
- d. To identify the certificate programs for filling the gap between industry and academics.
- e. To plan FDPs for enhancing the teaching learning methodologies of the faculty.
- f. To identify the seminars/workshops/conferences that needs to be organized.
- g To discuss allotment of Merit Scholarship to the eligible students.
- h. Any other relevant points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S. Sri GOWN'
COORDINATOR

To,

All Members of CAC

Copy to: Hon'ble Chairman. Principal



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S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	1/27.6
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-S1190
3	Sri. B. S. Sri Krishna	Secretary	Management	12m-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member (Drea
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member	N:hi
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. Lots
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member	10 - Ay
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	A
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member <	Morre
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	gitter
11	Mr. K. Madhav	Placement Officer	Member	K-madhev
12	Mr. M.Satya Kanth	Librarian	Member	4. Salgra
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	المنك شك. 1
14	Mr. G. Rama Rao Naidu	Administrative Officer	Member	G. lem
15	Mr.K. Ashok	Accounts	Member	Colco
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	Sicher



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Date: 10.07.2015

Minutes of Meeting

The College Academic Committee Meeting was held on 06.07.2015 at 02.00 P.M. at Principal's chamber. The following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	4c 7. Late
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-SriGOL
3	Sri. B. S. Sri Krishna	Secretary	Management	1311-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Due
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member	Nihi
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	1. Lotes
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member	00 th
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	B
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Janua
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Suledo
11	Mr. K. Madhav	Placement Officer	Member	K-madhav
12	Mr. M.Satya Kanth	Librarian	Member	M. Saty
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Siddle
14		Administrative Officer	Member	5 kamo
15		Accounts	Member	the
16		CEO of Info Park Software Technologies	Industry	S.Krigh

At the outset, the Chairperson started the meeting by welcoming all the members. The Chairperson informed that the CAC has been reconstituted with a larger objective to make the institute as one of the best in the state. It aims to adopt measures for quality enhancement through internalization of quality culture and institutionalization of best practices. Thereafter the coordinator implemented the agenda for the meeting.



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- ➤ During the meeting, it was informed that all members have accepted to continue as members for the academic year 2015-16 and their acceptance was filed.
- ➤ The Chairperson instructed all the heads of the departments to collect the choice of electives from the students for the even semester for the academic year 2015-16. All the heads of the departments submitted the opted list of electives for the odd semester.
- > It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- ➤ All the heads of the departments are requested to take initiation for conduction of FDPs for this academic year 2015-16.
- ➤ The Chairperson requested the heads of the departments to enhance the student skill set by organizing seminars/workshops/conferences.
- ➤ The Chairperson requested the heads of the departments to list out all the eligible 2012 admitted students for "Special Scholarship for Engineering Student" scheme as it offers financial support to the meritorious students.
- ➤ The Chairperson announced a new Scholarship Scheme named Sir M. Visvesvaraya Scheme for Support of Academic Excellence for the final year students to meet the expenses like books/procuring online competitive examination resources or skill oriented certification courses. The constraint for final year students with 65% till pre final year and who are not availing any other SRK Foundation scholarship are eligible for an amount of Rs thousand to promote academic excellence.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-SriGoun'
CO-ORDINATOR



Enikepadu, Vijayawada 521108 Approved by AICTE, Affiliated to JNTUK, Kakinada (ISO 9001:2008 Certified Institution)

Date: 26.12.2015

CIRCULAR

The meeting of the College Academic Committee for the Academic Year 2015-16 is scheduled on 28.12.2015 at 2.00 P.M at the Principal's chamber to discuss on the following agenda:

AGENDA:

- (a) To review and confirm the agenda of previous meeting
- (b) To discuss on the electives.
- (c) To discuss on the projects.
- (d) To discuss on NSS Activities.
- (e) To conduct alumni meet.
- (f) To discuss on collaborative activities
- (g) To plan for certificate program, CRT and a few soft skill activities.
- (h) Any other points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Sri Gown CO-ORDINATOR

TO,

All Members of CAC

Copy to: Hon'ble Chairman Principal



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S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	ilc t. Cole
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	s. SriGo
3	Sri. B. S. Sri Krishna	Secretary	Management	1311-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Dua
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member	N. hid
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. Lato
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member	10 mg
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	R-
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	18 min
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	goler-
11	Mr. K. Madhav	Placement Officer	Member	K-madhov
12	Mr. M.Satya Kanth	Librarian	Member	m Stuck
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Salsudi
14	Mr. G. Rama Rao Naidu	Administrative Officer	Member	Slamh
15	Mr.K. Ashok	Accounts	Member	letco
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S.Knishr



Enikepadu, Vijayawada 521108 Approved by AICTE, Affiliated to JNTUK, Kakinada (ISO 9001:2008 Certified Institution)

Date: 11.01.2016

Minutes of Meeting

The CAC Meeting was held on 28.12.2015 at 02.00P.M. at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	1/c 7. [=
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-SriGa
3	Sri. B. S. Sri Krishna	Secretary	Management	1301-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Due
5	Dr. N. Sri Devi	Asst. Professor & HOD (S&H)	Member	M. hid
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	1.6
7	Dr. P. Danaiah	Asst. Professor &HOD (ME)	Member	00 A
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	A
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Monu
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	derin
11	Mr. K. Madhav	Placement Officer	Member	K-madhov
12	Mr. M.Satya Kanth	Librarian	Member	M. Satura
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Si sillh
14	Mr. G. Rama Rao Naidu	Administrative Officer	Member	G Korn
15	Mr.K. Ashok	Accounts	Member	640
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	Sikrish



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At the outset, the coordinator welcomed all the members and commenced the meeting.

- > The CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- > The Chairperson requested all the heads of the departments to take the acceptance of electives from students for odd semester and discussed the scope for enhancing the student skill set.
- ➤ The meeting it was decided to enhance the quality of student skills by giving the projects from real time scenarios which should be inter disciplinary. All the heads of the departments are requested to submit their student's project details to Project Review Committee (PRC)
- ➤ It was decided that to make student ready for placements, training on CRT/soft skills is needed. With this the Chairperson requested to conduct CRT and soft skills training.
- The Chairperson suggested to organize more NSS activities.
- ➤ It was decided to conduct "Alumni Meet", and it was decided to conduct on last week of January 2016. It was also decided to collect the alumni feedback to improve the standards of the institution.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-Sri Goun' CO-ORDINATOR



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Date: 20.06.2016

CIRCULAR

It is here by informed to all the staff and students of SRK Institute of Technology that the College Academic Committee (CAC) has been reconstituted under the leadership of Dr. S. Sri Gowri, Professor, Department of ECE.

The CAC members are as follows:

S No	Name	Designation	Designation
1	Dr. K. Bala Showry	Principal	Chair Person
2	Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7	Dr. N. Vinod Chowdary	Asst. Professor &HOD (ME)	Member
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. T. Srinivas Rao	Placement Officer	Member
12	Mr.M. Satya Kanth	Library In-charge	Member
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry

The CAC responsibilities are as follows:

- The CAC is responsible for preparation of academic calendar including tentative schedule of programmes like seminars, certification programs, add on trainings and campus training.
- 2. The CAC is responsible for academic success and also ensuring the personality



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development of the students and maintaining their satisfaction.

- 3. It strives to enhance the quality of teaching by encouraging the staff through Faculty Development Programs.
- 4. It promotes research and extension activities in the institute.
- 5. Encouraging collaboration with other academic institutes and industry.
- 6. Creating a conductive environment for development of entrepreneurship.

Copy to: Hon'ble Chairman **CAC Coordinator** All HoDs

Individual Committee Members



Enikepadu, Vijayawada 521108
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Name	Designation	Designation
	Principal	Chair Person 1/c 1 Lates
Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator 5.5v Gow
Sri. B. S. Sri Krishna	Secretary	Management 12m
	Professor & HOD (CSE, MCA)	Member Sue he
	Assoc. Professor & HOD (S&H)	Member andmap
	Professor& HOD (CE)	Member T. Late
	Asst. Professor &HOD (ME)	Member Vwedy
	Asst. Professor & HOD (IT)	Member (2)
	Professor & HOD (MBA)	Member 18 mm
	In-charge of Examinations	Member desista
	Placement Officer	Member 780
	Library In-charge	Member M. Sata-Ah
	NSS Program Officer	Member Tsiludhalan
	Administrative Officer	Member Kayata
	Accounts	Member 140
	CEO of InfoPark Software Technologies	Industry S. Krish Dow
	Dr. K. Bala Showry Dr. S. SriGowri Sri. B. S. Sri Krishna Dr. D. Haritha Dr. A. Padmaja Dr. T. Satyanarayana Dr. N. Vinod Chowdary Mr. CH. Rajendra Babu Dr. N. Subramanyam Mr D.V. Subba Rao Mr. T. Srinivas Rao Mr. T. Srinivas Rao Mr. J. Sai Sudheer Kumar Mr. B. Pratap Mr. K. Ashok Mr. S. Krishna Rao	Dr. K. Bala Showry Dr. S. SriGowri Professor & HOD (ECE, EEE) Sri. B. S. Sri Krishna Dr. D. Haritha Professor & HOD (CSE, MCA) Dr. A. Padmaja Assoc. Professor & HOD (S&H) Dr. T. Satyanarayana Professor & HOD (ME) Asst. Professor & HOD (ME) Mr. CH. Rajendra Babu Asst. Professor & HOD (IT) Dr. N. Subramanyam Professor & HOD (MBA) Mr D.V. Subba Rao In-charge of Examinations Mr. T. Srinivas Rao Mr. T. Srinivas Rao Mr. J. Sai Sudheer Kumar Mr. J. Sai Sudheer Kumar Mr. B. Pratap Administrative Officer Mr. K. Ashok Accounts



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Date: 20.06.2016

CIRCULAR

The meeting of the College Academic Committee (CAC) for the Academic Year 2016-17 is scheduled on 21.06.2016 at 3:00 P.M at Principal's chamber to discuss on the following agenda:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives for the even semester.
- c. Mentor allotment
- d. To identify the FDPs.
- e. To identify the requisite certification programmes.
- f. To review NSS Activities.
- g. Planning for FDPs to enhance the teaching methodologies of the faculty.
- h. Planning for Merit Scholarship.
- i. To discuss MOUs.
- j. To discuss about Placements and CRT programs
- k. Any points with the permission of the chair.

All the members of CAC are requested to attend the meeting.

S-SYI GOWN COORDINATOR

TO, All Members of CAC Copy to: Hon'ble Chairman Principal



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S No	Name	Designation	Designation	
1	Dr. K. Bala Showry	Principal	Chair Person	2/c 7. [
2	Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator	S-Sni Gow
3	Sri. B. S. Sri Krishna	Secretary	Management	13000.
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Dusite
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	bednaj
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	1. Catoy
7	Dr. N. Vinod Chowdary	Asst. Professor &HOD (ME)	Member	· Qurodh !!
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	B
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Aspersono
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	\$ lans
11	Mr. T. Srinivas Rao	Placement Officer	Member	Ton
12	Mr.M. Satya Kanth	Library In-charge	Member	m. Styck Un.
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Si Sudhenk
14	Mr. B. Pratap	Administrative Officer	Member	Provator
15	Mr.K. Ashok	Accounts	Member	Letzo
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry	5 Kr Shurzn



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Date: 11.07.2016

Minutes of Meeting

The CAC meeting was held on 21.06.2016 at 3.00 P.M at Principal's chamber. The following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	1/09.60
2	Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator	S. Svi &
3	Sri. B. S. Sri Krishna	Secretary	Management	1311-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Dua
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Ladma
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7.6
7	Dr. N. Vinod Chowdary	Asst. Professor &HOD (ME)	Member	"Ownd!
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	R
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Topun
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	John.
11	Mr. T. Srinivas Rao	Placement Officer	Member	Tisu
12	Mr.M. Satya Kanth	Library In-charge	Member	M. Satrack
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	Jeisidh
14	Mr. B. Pratap	Administrative Officer	Member	Bendre
15	Mr.K. Ashok	Accounts	Member	-BAQ
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry	B. Kr. 84

At the outset, the Chairperson welcomed all members and commenced the meeting.

Resolutions:

- > During the meeting, it was informed that all members have accepted to continue as members for the academic year 2016-17 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.



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- The Chairperson suggested to all the heads of the departments to collect the choice of electives from the students for the next semester (even) for the academic year 2016-17.
- > The heads of the departments submitted the respective opted list of electives for the odd semester.
- ➤ It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- During the meeting, the heads of the different departments discussed and resolved to organizing workshops, certificate programs.
- ➤ The Chairperson suggested increasing the number of NSS activities. In this semester Blood Camp, Tree Plantation, Digital Literacy Camp etc were planned.
- All the heads of the departments were instructed to take initiation for conduction of FDPs for this semester. The coordinator suggested organizing FDPs for the newly recruited faculty.
- > It was discussed on collaborative activities, and different companies for student benefit.
- The Chairperson advised all the heads of the departments to identify students who are eligible for the scholarship "Sir M. Visvesvaraya Scheme". This scholarship offers financial support to the meritorious students to fulfill their minimum needs.
- During the meeting the Training and Placement Officer read out all the activities that were taken for the students. He informed that the number of placements were fifty from all the departments for the academic year 2015-16.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S- SYI GOWN CO-ORDINATOR



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Date: 19.12.2016

CIRCULAR

The meeting of the College Academic Committee (CAC) for the Academic Year 2016-17 is scheduled on 20.12.2016 at 2:00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a To identify the electives for the academic year 2016-17.
- b. To discuss on the major projects.
- c. To Campus placement training / and soft skill Activities
- d. To propose NSS Activities schedule.
- e. To discuss the conduction of FDPs
- f. To discuss the dates for conduction of alumni meet.
- g. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Syl Goum CO-ORDINATOR

To All Members of CAC Copy to: Hon'ble Chairman Principal



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S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	7/c 7. Lates
2	Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator	S-STIGOL
3	Sri. B. S. Sri Krishna	Secretary	Management	13117.
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Diante
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Ledman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. Lating
7	Dr. N. Vinod Chowdary	Asst. Professor &HOD (ME)	Member	Dwall
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	- CO
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Monno
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Abrev-
11	Mr. T. Srinivas Rao	Placement Officer	Member	Tshe
12	Mr.M. Satya Kanth	Library In-charge	Member	M. Satyroky
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Sai Sulling
14	Mr. B. Pratap	Administrative Officer	Member	Bonata
15	Mr.K. Ashok	Accounts	Member	- Jesto
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry	5. Kr 8 W 120



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Date: 10.01.2017

Minutes of Meeting

The CAC Meeting was held on 20.12.2016 at 2.00 P.M at Principal's chamber. The following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. K. Bala Showry	Principal	Chair Person	11c 1. Cat
2	Dr. S. SriGowri	Professor & HOD (ECE, EEE)	Coordinator	S-Snigo
3	Sri. B. S. Sri Krishna	Secretary	Management	13mm.
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duart
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Acdma
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. [
7	Dr. N. Vinod Chowdary	Asst. Professor &HOD (ME)	Member	Dwoll.
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member ·	A
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	J. Samue
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	della
11	Mr. T. Srinivas Rao	Placement Officer	Member	Bur.
12	Mr.M. Satya Kanth	Library In-charge	Member	M. Sty
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Saisydh
14	Mr. B. Pratap	Administrative Officer	Member	Brate
15	Mr.K. Ashok	Accounts	Member	WAQ
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry	6. Krisn

- At the outset, the Chairperson welcomed all the members present and commenced the meeting.
 - ➤ At the outset, the CAC coordinator read the minutes of the previous meeting. The minutes were reviewed and approved by the members.
 - During the meeting, the Chairperson requested all the HODs to take the acceptance of electives from students for odd Semester, all the HODs read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set.
 - During the meeting, it was suggested that to enhance the quality of student skills interdisciplinary projects are required. All the heads of departments are requested to submit



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their students' project details.

- During the meeting, the need to make student ready for placements some extra training on CRT/soft skills was identified.
- ➤ The Coordinator and all committee members appreciated the NSS coordinator for conducting the extension activities like Blood Camp, Vanam Kosam Manam, awareness program on Tree Plantation, Digital Literacy Camp, Energy Conservation Awareness Rally, Volunteer Services to ISKCON, Volunteer Services to Vijayawada Police Department as Pushkar Sevaks. The NSS coordinator also said that "Awareness on Social Evils and Culturals at Happy Sunday" programme was also planned.
- ➤ The committee members discussed and finalized a few Faculty Development Programs to improve the teaching methodologies of the faculty.
- ➤ During the meeting, the Chairperson suggested to conduct "Alumni Meet". It was resolved to conduct on the meet on the last week of January 2017.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-SYI GOWN



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Date: 26.06.2017

CIRCULAR

It is here by informed to all the staff and students of SRK Institute of Technology that the institution has reconstituted the **College Academic Committee** (CAC) for the academic year 2017-18 under the leadership of Dr. S. Sri Gowri, Professor (ECE).

The CAC members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member .
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7	Dr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr.M. Satya Kanth	Librarian	Member
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities

- 1. The CAC is responsible for academic matters and to look after continuous academic improvement of students and related matters.
- 2. The CAC is responsible for preparation of academic calendar including tentative schedule of programmes like seminars, certification programs, add on trainings and campus training.



SRK INSTITUTE OF TECHNOLOGY
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S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Municipal
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	5-Svi 16,01
3	Sri. B. S. Sri Krishna	Secretary	Management	13m -
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duali
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Ladmay
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	Tolata
7	Dr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	Alla
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	A
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	15 min
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	- Dieu-
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	Islo
12	Mr.M. Satya Kanth	Librarian	Member .	M-Sayr to
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J Sou Sudlink
14	Mr. B. Pratap	Administrative Officer	Member	Amalay2
15	Mr.K. Ashok	Accounts	Member	10 40
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krignai



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Date: 26.06.2017

CIRCULAR

The meeting of College Academic Committee (CAC) for the academic year 2017-18 is scheduled on 05.07.2017 at 2.00 P.M at the Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives.
- c. Mentor allotment.
- d. To identify the certificate programs.
- e. Planning of NSS Activities.
- f. To plan for the the FDPs.
- g. Merit Scholarship.
- h. To discuss the MOUs.
- i. To review academic performance
- j. To review on placements.
- k. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S. Svi Gown

To,
All Members of CAC
Copy to:
Hon'ble Chairman
Principal.



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Date: 10.07.2017

Minutes of Meeting

The CAC meeting was held on 05.07.2017 at 3.00 P.M at Principal's chamber. The following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	welley
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	s-SriGOW
3	Sri. B. S. Sri Krishna	Secretary	Management	1311-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duaid
5	Dr. A. Padmaja	Assoc.Professor & HOD (S&H)	Member	Sednas
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7.
7	Dr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	ARK
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	R
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Syrund
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	disher
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	12.1.
12	Mr. M. Satya Kanth	Librarian	Member	A. Satyand M
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Sar Cudh
14	Mr. B. Pratap	Administrative Officer	Member	Barda)
15	Mr.K. Ashok	Accounts	Member	Certico
16	Mr. S. Krishna Rao	CEO of InfoParkSoftware Technologies	Industry	5. Knows

At the outset, the Chairperson welcomed all the members and commenced the meeting.

Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2017-18 and their acceptance was filed.
- > During the meeting the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- > The heads were suggested to plan for the orientation programme.
- > The Chairperson instructed all the heads of the department to collect the choice of



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electives from the students for the even semester 2017-18 A.Y.

- All the heads of the departments submitted the opted list of electives for the odd semester.
- > It was decided to allot mentors for all the students to monitor their holistic performance.
- > It was decided that all the heads would identify the certificate programs to enhance the quality of students.
- ➤ The Chairperson and all members reviewed the list of NSS activities .The Chairperson appreciated the NSS Coordinator for the active leadership.NSS Coordinator read out the list of activities that were conducted and ahead planned.
- During the meeting the Chairperson requested all the heads to plan for the FDPs.
- During the meeting the chairperson asked to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "SirM. Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.
- > During the meeting the committee members discussed on different collaborative activities.
- Placement Officer read out all the activities that are taken for the students and said that for the academic year 2016-17 the number of students placed were
- one hundred and nine members from all the departments. The chairperson appreciated the Placement Officer for improvement in placements.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-Svi GOWN CO-ORDINATOR



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Date: 27.12.2017

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2017-18 is scheduled on 02.01.2018 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a To identify the electives for this academic.
- b. To discuss on projects.
- c. To identify the certificate programs.
- d. Planning for CRT/ and a few soft skill Activities.
- e. Planning of NSS Activities.
- f. To conduct alumni meet
- g. Merit Scholarship.
- h. To plan for the works of inspections of the university and AICTE.
- i. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Syl Gour CO-ORDINATOR

TO, All Members of CAC Copy to: Hon'ble Chairman Principal



Enikepadu, Vijayawada 521108 Approved by AICTE, Affiliated to JNTUK, Kakinada (ISO 9001:2015 Certified Institution)

Date: 05.01.2018

Minutes of Meeting

The CAC meeting was held on 02.01.2018 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Pullum
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-SviGa
3	Sri. B. S. Sri Krishna	Secretary	Management	1321-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Quat
5	Dr. A. Padmaja	AssocProfessor & HOD (S&H)	Member	Redmay
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	1:60
7	Dr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	ACL
8	Mr. CH. Rajendra Babu	Asst. Professor & HOD (IT)	Member	B
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Symmet
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Desteno
11	Mr. A.Siva Nageswara Rao	Placement Officer	Member	1.8.1.
12	Mr.M. Satya Kanth	Librarian	Member	m. Saturally
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. San Suly
14	Mr. B. Pratap	Administrative Officer	Member	Parata
15	Mr.K. Ashok	Accounts	Member	lasin
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	6. Krisho

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- > The CAC Coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- > The Chairperson suggested all the heads to take the acceptance of electives from students for the odd semester.
- All the heads of the departments read out the opted list of electives for even semester and discussed the scope to enhance the student skill set.



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All the heads were suggested that to enhance the quality of student project objectives must be based on real time scenarios and inter disciplinary, and all the heads of the departments are requested to submit their students' project details accordingly.

Development Programs to enhance the teaching methodologies of the faculty.

➤ The Committee members discussed on certificate programs like MTA-Networking, Database Administration, Java Programming, Google Android Application Developments, IOT etc, and suggested the heads to finalize the programs depending on requirement.

During the meeting it was identified that in order to make student ready for placements some extra training on company related specific training and soft skills is needed. It was resolved to conduct CRT and soft skills training.

➤ All committee members reviewed the list of NSS activities. The NSS Coordinator listed all activities. It was decided to plans Days like National Voters Day, World Plastic Bag free Day.

▶ During the meeting the committee members and chairperson suggested to conduct Alumni Meet .The Chairperson suggested to conduct at last week of January.

During the meeting the chairperson suggested to the heads to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

> It was suggested to plan for the works of inspections of the university and AICTE.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-SVI GOWN CO-ORDINATOR



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Date: 02.07.2018

CIRCULAR

It is here by informed to all the staff and students of SRK Institute of Technology that the college has reconstituted College Academic Committee (CAC) under the leadership of Dr. S. Sri. Gowri, Professor in the Dept of ECE.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7.	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member
8	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr.M. Satya Kanth	Librarian	Member
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities

- The CAC gives the academic schedules of the program like seminars, setting up the curriculum for the certification programs, planning college academic calendar, trainings, GDs and Interviews.
- 2. The CAC is responsible for academic success and also ensuring the personality development of the students and maintaining their satisfaction.

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- 3. It strives to enhance the quality of teaching by encouraging the staff through Faculty Development Programs.
- 4. It strives to promote research and extension activities in the institution.

PRINCIPAL

Copy to:
Hon'ble Chairman
CAC Co-ordinator
All HoDs
Individual Committee Members



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S No	Name	Designation	Designation	Signature
1 ,	Dr. M. Ekambaram Naidu	Principal	Chair Person	Mulleman
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sri Gowi
3	Sri. B. S. Sri Krishna	Secretary	Management	13m
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)		Aiotia
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)) Member	Edman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	9 Phie
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	1016
8	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member	San
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Monnie
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Achie
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	1
12	Mr.M. Satya Kanth	Librarian	Member	M. Sidza HUL
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Sais Sudhen
14	Mr. B. Pratap	Administrative Officer	Member	Rendo
15	Mr.K. Ashok	Accounts	Member	Cipro
16	Mr. S. Krishna Rao	CEO of Info Park Software . Technologies	Industry	S. Krishan



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Date: 02.07.2018

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2018-19 is scheduled on 04.07.2018 at 2.00 P.M at the Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives for the academic.
- c. To identify different areas for Projects.
- d. To identify merit students.
- e. Planning for campus training and soft skills.
- f. To discuss about collaborative programmes.
- g. Planning of NSS Activities.
- h. To identify the certificate programs.
- i. To discus on Research & Development activities.
- j. To identify students for Merit Scholarship.
- k. To discuss about the internet speed.
- Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Svi Gown'
CO-ORDINATOR

TO,
All Members of CAC
Copy to:
Hon'ble Chairman
Principal



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S No	Name	Designation	Designation	10 (10 (1001000)
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	M where
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	13m2
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Diale
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Ecdman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7.0
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	10.
8 .	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member	400
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Bamin
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	discuss
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	IBL
12	Mr.M. Satya Kanth	Librarian	Member	M. Salaskyn
.13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	3 Suc A. N
14	Mr. B. Pratap	Administrative Officer	Member	HONOR
15	Mr.K. Ashok	Accounts	Member	000
16	Mr. S. Krishna Rao	CEO of Info Park Software	Industry	B.Knipum



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Date: 06.07.2018

Minutes of Meeting

The CAC meeting was held on 04.07.2018 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	(9 we wassey
2.	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-Sri Gown
3	Sri. B. S. Sri Krishna	Secretary	Management	1311-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duante
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Sidmap
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. [4
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	Alle
8	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member	12
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Sprine
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Aurebalo
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	1.2.
12	Mr.M. Satya Kanth	Librarian	Member	M. Saharell
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Susudhalo
14	Mr. B. Pratap	Administrative Officer	Member	Small -
15	Mr.K. Ashok	Accounts	Member	(order
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krish m

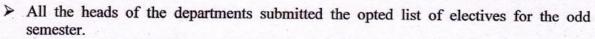
At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2018-19 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- The Chairperson requested all the heads of the department to collect the choice of electives from the students for the even semester in academic year 2018-19

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> During the meeting it was decided to allot mentors for all the students to monitor their holistic performance .And it was implemented by allotment of twenty students per

faculty to monitor their continues growth.

> During the meeting it was decided that to enhance the quality of student skills by giving the projects from real time scenarios which should be inter disciplinary. All the HoDs are requested to submit their students project details to project review committee (PRC).

During the meeting all the committee members discussed on faculty Development Programs for this academic year 2018-19.

> In order to make the student industry ready a few certificate programs, CRT programs were finalized.

> The Chairperson suggested to conduct NSS activities namely, Health Camp and Global warming Awareness programs etc on the basis of suggestions from all the committee members.

> During the meeting the committee members discussed on certificate programs and finalized 10 certificate programs.

> During the meeting The Chairperson congratulated the faculty member, Mrs. N Neelima Priyanka from CSE department for achieving her PhD from Adikavi Nannaya

University and suggested to encourage young faculty towards research.

> During the meeting the chairperson requested the HODs to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

> The committee members and Chairperson discussed about current internet speed and

suggested to increase the speed to meet the requirements of the institute.

> During the meeting the Placement Officer read out all the activities that are taken for the students and said that for the A.Y 2017-18 the number of students placed were one hundred and eighty two from all the departments.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.



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Date: 03.12.2018

CIRCULAR

The meeting of CAC for the Academic Year is scheduled on 04.12.2018 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- 1. To identify the electives for the academic year 2018-19.
- 2. To discuss on projects.
- 3. Planning for campus placement and soft skill training for third and final year students. .
- 4. Review the NSS Activities.
- 5. Planning for Alumni Meet.
- 6. Planning for Merit Scholarship.
- 7. To discuss about the conduction of Techno Cultural fest Explorers' Meet 2K
- 8. Any points with the permission of the chair.

All the members of CAC are requested to attend the meeting.

S. SVI GOWN CO-ORDINATOR



S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Coulder.
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	0
3	Sri. B. S. Sri Krishna	Secretary	Management	S-Srigow
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	18m-
5	Dr. A. Padmaja	Assoc.Professor & HOD(S&H)	Member	Duaite
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	Ecdman
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	1 latino
8	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member	The same of the sa
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	1 Sommand
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Della
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	Trans 2
12	Mr.M. Satya Kanth	Librarian	36.1	X
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	m Styrtan
14	Mr. B. Pratap	Administrative Officer	Member	I Sur Sudha le
15	Mr.K. Ashok	Accounts	Member	Alland
6	Mr. S. Krishna Rao	CEO of Info Park Software Technologies		Silcrien po



Enikepadu, Vijayawada 521108

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Date: 7.12.2018

Minutes of Meeting

The CAC meeting was held on 04.12.2018 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	(guellouig
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Svi Gouni
3	Sri. B. S. Sri Krishna	Secretary	Management	13m -
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duate
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Ecdmap
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. Latinos
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	ARU-
8	Mr. J.N. Pavan Kumar	Asst. Professor & HOD (IT)	Member	£2.
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	18mile
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Strum
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	1. R.L
12	Mr.M. Satya Kanth	Librarian	Member	m. Sity at M.
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	7. Sacreth gu
14	Mr. B. Pratap	Administrative Officer	Member	Ayala
15	Mr.K. Ashok	Accounts	Member	artice
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	6.Krishym
			4	

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- > During the meeting the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting, the Chairperson instructed all the HODs to take the acceptance of Electives from students for Odd Semester, All the HODs and read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set
- > All the HoDs are requested to submit their students project details to Project Review



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Committee for analysis.

The committee members suggested to conduct a few faculty Development Programs for the faculty, to improve their teaching methodologies of the faculty.

During the meeting it was identified that to make student ready for placements extra training on CRT/soft skills is needed. With this the chair person asked to conduct CRT and soft skills trainings.

The committee discussed on NSS activities and a few suggestions were given.

During the meeting its been decided to conduct Alumni Meet at last week of January.

During the meeting the chairperson instructed to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

Finalization of Explorers' Meet2k20 details.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator

The Minutes are issued with the approval of the Chairperson.

S-Sri Gown CO-ORDINATOR



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Date: 02.07.2019

CIRCULAR

It is here by informed to all the staff and students of SRK Institute of Technology that the college has reconstituted College Academic Committee (CAC) under the leadership of Dr. S. Sri Gowri, Professor Dept of ECE.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. Satya Kanth	Librarian	Member
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr. K .Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities

- CAC gives the academic schedules of the program like seminars, setting up the curriculum for the certification programs, planning college academic calendar, trainings, GDs and Interviews.
- The CAC is responsible for academic success and also ensuring the personality development of the students and maintaining their satisfaction.

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- 3. It strives to enhance the quality of teaching by encouraging the staff through Faculty Development Programs.
- It promotes research and extension activities in the institution.

Copy to: Hon'ble Chairman CAC Co-ordinator All HoDs

Individual Committee Members



S No	Name	Designation	Designation	Sign
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Bauly
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	S Sn'Goun
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	13m-s.
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Diante
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	Ledman
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	7. Store
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member	1411
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Ham
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Topue
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	Auron
12	Mr. Satya Kanth	Librarian	Member	大鬼人
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer		in Sityakin
14	Mr. B. Pratap	Administrative Officer	Member	J. Sai Sudhuk
15	Mr. K. Ashok	Accounts	Member	Maralon
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Member	S.Krishani



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Date: 02.07.2019

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2018-19 is scheduled on 04.07.2019 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives.
- c. To identify merit students.
- d. Planning for campus drive and soft skills training.
- e. Planning of NSS Activities.
- f. To identify the certificate programs.
- g. To identify academia industry collaborative activities.
- To discus on Research & Development activities.
- i. Planning for Merit Scholarship.
- j. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S.Sn. GOUM CO-ORDINATOR



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Date: 06.07.2019

Minutes of Meeting

The CAC meeting was held on 04.07.2019 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	19 rellocate
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-Svi Gou
3	Sri. B. S. Sri Krishna	Secretary	Management	13mm
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	0
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	a. Iman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	4 5 0
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	1 Mil
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member	Ray
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member .	lonna
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	aguar
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. M. Satya Kanth	Librarian	Member	My Town
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	M. Satir KYL
14	Mr. B. Pratap	Administrative Officer	Member	0 5
15	Mr. K .Ashok	Accounts	Member	(mila)
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S.Krishpa

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2019-20 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.

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- ➤ The Chairperson instructed all the HODs to collect the choice of electives from the students for the next semester (even) 2019-20 A.Y, and all the HODs submitted the opted list of electives for the odd semester.
- During the meeting it was decided to allot mentors for all the students to monitor their holistic performance and was suggested to allot each of twenty students to a faculty to monitor their continues growth.
- During the meeting all the committee members discussed on faculty Development Programs for the Academic Year 2019-20.
- The Chairperson and all members reviewed NSS activities.
- During the meeting the committee members discussed on certificate programs, asked the heads of departments to finalize the certificate programs as per their students requirements.
- During the meeting, the Chairperson congratulated the faculty member, Mrs B.AshaLatha, from CSE department for achieving her PhD from Krishna University.
- During the meeting, the chairperson requested the HODs to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.
- The committee members and Chairperson suggested increasing the placement number. During the meeting the Placement Officer read out all the activities that were taken for the students and said that in Academic Year 2018-19 the number of students placed were two hundred and twenty from all the departments.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S- Svi GOWN' CO-ORDINATOR



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Date: 23.12.2019

CIRCULAR

The meeting of CAC for the Academic Year is scheduled on 24.12.2019 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- 1. To identify the electives for this academic.
- 2. To discuss on projects.
- 3. To identify campus training and soft skill programmes.
- 4. To plan of NSS Activities.
- 5. To plan Alumni Meet.
- 6. To identify eligible students for scholarships.
- 7. To plan for Explorers' Meet 2K20
- 8. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

C. Svi Gown' CO-ORDINATOR



S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Cullus of
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sni Gour
3	Sri. B. S. Sri Krishna	Secretary	Management	13m2
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duestre
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Redmap
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7.5
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	ALL
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member	Day.
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Monuet
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	diseren
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	大老儿
12	Mr. M.Satya Kanth	Librarian	Member	m. Saturakyh
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	Jsasahulu
14	Mr. B. Pratap	Administrative Officer	Member	Pevala
15	Mr. K .Ashok	Accounts	Member	1020
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	5. Krishas



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Date: 06.01.2020

Minutes of Meeting

The CAC meeting was held on 24.12.2019 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	sign
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	10 all all all all all all all all all al
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-SNGOWN
3	Sri. B. S. Sri Krishna	Secretary	Management	13m-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Quatre
5	Dr. A. Padmaja	Assoc. Professor & HOD (S&H)	Member	Sadman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7.1.
7 -	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	1010
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member	Faut
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Wormer
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Abreham
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	I de
12	Mr. M. Satya Kanth	Librarian	Member	M. Satural 4
13	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	J. Sai Sudmar
14	Mr. B. Pratap	Administrative Officer	Member	Sayaha
15	Mr. K .Ashok	Accounts	Member	11/18/10
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	5. Krishom

At the outset, the Chairperson welcomed all the present and commenced the meeting.

Resolutions:

- As opening remarks, the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting, the Chairperson requested all the heads of the departments to take the acceptance of Electives from students for odd semester.
- ➤ All the heads finalized the opted list of electives for even semester and discussed the scope for enhancing the student skill set

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- All the heads of the departments are requested to submit their students project details for review to the Project Review Committee(PRC).
- > The committee members suggested to conduct a few faculty Development Programs for the faculty, to improve their teaching methodologies of the faculty.
- During the meeting it was identified that to make student ready for placements extra training on campus drive and soft skills is needed. With this the chair person asked to conduct CRT and soft skills trainings.
- The NSS Coordinator said about the upcoming events and gave the reports of already conducted events.
- > During the meeting its been decided to conduct Alumni Meet at last week of January .
- During the meeting the chairperson instructed to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the CAC Coordinator The Minutes are issued with the approval of the Chairperson.

S. Svi Gown



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Date: 02.11.2020

CIRCULAR

This is to inform all the students and staff members that the College Academic Committee has been reconstituted under the leadership of Dr.S.SriGowri, Professor and the Head, ECE department.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3 .	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. M. Satya Kanth	Librarian	Member
13	Mr. B.Naveen	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities are as follows:

- To prepare academic calendar taking the inputs of Department Academic Committee.
 The academic calendar is prepared by incorporating the schedule for training and certification programmes.
- 2. To ensure peaceful ambience of the campus by maintaining discipline in campus.
- 3. To encourage faculty members to enhance their skills by participating in faculty



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development programmes and/or research activities.

4. To prepare for accreditation process in academic year 2020-2021.

PRINCIPAL

Copy to: Hon'ble Chairman CAC Co-ordinator All HoDs Individual Committee Members



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Date: 10.11.2020

Minutes of Meeting

The CAC meeting was held on 04.11.2020 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	(Tallleel-
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S-Svi Gou
3	Sri. B. S. Sri Krishna	Secretary	Management	12m-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Diet
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	Scaman
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	11.1.0
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	ADIL
8	Mr. M.Ram Bhupal	Asst. Professor & HOD (IT)	Member	naus
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Regrundo
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	Algeron
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	1.ke
12	Mr. M. Satya Kanth	Librarian	Member	M. Satura Kay
13	Mr. B.Naveen	NSS Program Officer	Member	B. Blin
14	Mr. B. Pratap	Administrative Officer	Member	Parala
15	Mr.K. Ashok	Accounts	Member	16ton
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Koshun

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2020-21 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- ➤ The Chairperson instructed all the HODs to collect the choice of electives from the students for the even semester 2020-21 A.Y, and all the HODs submitted the opted list of electives for the odd semester.

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- > It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- During the meeting it was decided that to enhance the quality of student skills by giving the projects from real time scenarios which should be inter disciplinary. All the HoDs are requested to submit their students' project details to project review committee (PRC).
- During the meeting all the committee members discussed on faculty Development Programs for this Academic Year 2020-21.
- In order to make the student industry ready a few certificate programs, campus training programs were finalized.
- The Chairperson suggested conducting NSS activities namely, Health Camp and Global warming Awareness programs etc on the basis of suggestions from all the committee members.
- > The committee members discussed on certificate programs and asked the HODs to finalize the certificate programs that are required for student skill improvement.
- During the meeting The Chairperson congratulated the faculty member, Ms. A Radhika from CSE department for achieving her PhD from Rayalaseema University and suggested to encourage young faculty towards research.
- During the meeting the chairperson requested the heads of the departments to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.
- During the meeting the Placement Officer read out all the activities that took place for academic year 2019-20. 182 students were placed during the academic year.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-Si Gown CO-ORDINATOR



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Date: 03.11.2020

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2020-21 is scheduled on 04.11.2020 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives for the academic.
- c. To identify merit students.
- d. Planning for campus and soft skills training
- e. Planning of NSS Activities.
- f. To identify the certificate programs.
- g. To discus on Research & Development activities.
- h. Planning for Merit Scholarship.
- To discuss conduction of classes in the pandemic situation following standard operating procedure.
- j. To prepare for accreditation process in academic year 2020-2021.
- k. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Sri Gown CO-ORDINATOR



S No	Name	Designation	Designation	sign
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	18 nullocally
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sni Gow
3	Sri. B. S. Sri Krishna	Secretary	Management	13m
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	D 1-
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	1. druge
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	A Dia
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	may 1
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	18 man
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	de l'ise
.11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	AGAGE -
12	Mr. M. Satya Kanth	Librarian	Member	*** XII
13	Mr. B. Naveen	NSS Program Officer	Member	N. Suprage
14	Mr. B. Pratap	Administrative Officer	Member	B. Dini
15	Mr.K. Ashok	Accounts	Member	thigh
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Knierm



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Date: 30.03.2021

CIRCULAR

The meeting of CAC for the Academic Year is scheduled on 31.03.2021 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- 1. To identify the electives for this academic.
- 2. To discuss on projects.
- 3. Planning for CRT/ and a few soft skill Activities.
- 4. Planning of NSS Activities.
- 5. Planning for Alumni Meet.
- 6. Planning for Merit Scholarship.
- Making meticulous plans for SSR submission and preparing the institution for NAAC peer team visit
- 8. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S-Swigown CO-ORDINATOR



S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Manuful
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	- Indiana - Indi
3	Sri. B. S. Sri Krishna	Secretary	Management	S. SviGow
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	9
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	Lidwan
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	4 6
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	10011
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	To Cus
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	Brum
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	demar
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	1 1
12	Mr. M.Satya Kanth	Librarian	Member	MSI JUNA
13	Mr.B.Naveen	NSS Program Officer	Member	M.Saty-Korb
14	Mr. B. Pratap	Administrative Officer	Member	B. Galiai
15	Mr.K. Ashok	Accounts	Member	17,
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Runno



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Date: 06.04.2021

Minutes of Meeting

The CAC meeting was held on 31.03.2021 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	1 ~
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	Uslley
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	s. Sri Gow
3	Sri. B. S. Sri Krishna	Secretary	Management	13m-
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	Duante
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	Ecomon
6	Dr .T. Satyanarayana	Professor& HOD (CE)	Member	7. Cals
7	Mr. A. Stanly Kumar	Asst. Professor &HOD (ME)	Member	April
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	may
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	- Januar
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	gestlare
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	120
12	Mr. M. Satya Kanth	Librarian	Member	M. Sitya & Y
13	Mr.B.Naveen	NSS Program Officer	Member	3. stail
14	Mr. B. Pratap	Administrative Officer	Member	Brita
15	Mr.K. Ashok	Accounts	Member	10/20
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	5. Kazher Paro

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

During the meeting the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.

> During the meeting, the Chairperson instructed all the HODs to take the acceptance of Electives from students for Odd Semester, All the HODs and read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set

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> All the HoDs are requested to submit their students' project details.

The committee members suggested to conduct a few faculty Development Programs for the faculty, to improve their teaching methodologies of the faculty.

During the meeting it was identified that to make student ready for placements extra training on CRT/soft skills is needed. With this the chair person asked to conduct CRT and soft skills trainings.

> During the meeting the NSS coordinator read out the activities for this academic year.

During the meeting the Chairperson asked to conduct Alumni meet.

During the meeting the chairperson instructed to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator The Minutes are issued with the approval of the Chairperson.

CO-ORDINATOR